



Agence de Transfert
de Technologie Financière,
Luxembourg
Société anonyme

Financial Technology
Transfer Agency,
Luxembourg
Stock company

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Luxembourg, April 8, 2010

Your opportunity to be "Certified Anti-Money Laundering Specialist" and to be recognised by your peers as an expert!

Dear Madam,
Dear Sir,

We are pleased to inform you that the Luxembourg "Fonds de Lutte" will finance the participation of 20 bankers from Azerbaijan, Bosnia and Herzegovina, Bulgaria, Cape Verde, China, Cyprus, Croatia, Czech Republic, Egypt, El Salvador, Estonia, Georgia, Hungary, Kazakhstan, Kosovo, Latvia, Lebanon, Lithuania, Macedonia, Malta, Moldova, Mongolia, Montenegro, Poland, Romania, Russia, Serbia, Slovakia, Slovenia, Tunisia, Turkey and Ukraine in a 6-day multinational seminar in Luxembourg on the topic:

"Prevention of Money Laundering: preparation course to the CAMS exam".

Our agency has been mandated by the Luxembourg Ministry of Finance to take care of the participation of 20 bankers from the countries here above mentioned.

The seminars planned in Luxembourg will be organised as follow:

- A session focussed on Prevention of Money Laundering
- A session aimed at preparing the CAMS exam
- The CAMS exam, which is compulsory.

The seminar will be held in Luxembourg:

- **"Prevention of Money Laundering" session:** organised from **September 13 to 16, 2010** will be held by different senior experts and jointly prepared by ATTF and the Institute for Training in Banking, Luxembourg (IFBL - www.ifbl.lu).

- **CAMS' preparation session:** organised on **September 17, 2010** will be held by an ACAMS specialist, Mr Jurgen Egberink, Group AML Compliance Officer, Zurich Insurance Company Ltd and is jointly prepared by ATTF and the Association of Certified Anti-Money Laundering Specialists (ACAMS - www.acams.org). This session will be and is aimed at preparing the participants for the CAMS exam.

- The CAMS exam is compulsory.

1. The CAMS Examination is administered in a computer-based format (CBT). ACAMS (Association of Certified Anti-Money Laundering Specialists) has contracted **Prometric** to assist in the development, administration, scoring and analysis of its examination. Candidates will also receive results within seconds of completing the examination. For more information on this examination, see <http://www.acams.org/Certification/CertificationHowToApply.aspx>

2. The exam will be held in Luxembourg on **September 20, 2010.**

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R.C. Luxembourg: B72054 • TVA: 1999 2225 923 • TVA IBL: LU 18 1338-45
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The selection of the 20 participants will be made by the board of ATTF and IFBL experts, jointly with ACAMS, according to the relevance of applicants' profile. The applicants should include both central, commercial bankers and financial institutions employees.

Please note that ACAMS requests its own application form (which is sent as an attachment of this letter). ACAMS will only take into consideration forms fully filled in. Before you may apply for the CAMS Exam, you must meet the following requirements:

- Provide the attach table document with a minimum of 40 qualifying credits based on education, professional experience and other AML/CTF certifications
- Provide three professional references
- Be of a high moral character

The participants are requested to have a **strong knowledge of English** as the whole seminar and the exam will be held in English with no translation.

We send you herewith the seminar organisation sheet and the relevant application forms (one to ATTF and one to ACAMS). If you do not receive these documents, please inform us.

Your final registration in this course:

Your registration will be considered final as soon as:

- you get the confirmation of your selection from ATTF via the ATTF partner in your country
- ATTF has received your contribution fees before July 10, 2010

Note: In order for an application to be considered final, the payment must have been received or postmarked by the deadline.

Financial conditions*:

Participants have to contribute to attend the course. The contribution amounts is 90 EUR excl. VAT (3%) per participant and per working day ($6 \times 90 \text{ €} + 3 \% = 556.20 \text{ €}$) and will have to be paid at the latest on July 10, 2010 as to consider your registration as final. In case of non-payment by the deadline of July 10, 2010, we will contact a new candidate on the waiting list. There will be no refund in case of cancellation.

The Luxembourg "Fonds de Lutte" will cover accommodation in Luxembourg, meals during seminar days and tuition fees for up to 20 participants. It covers also the annual membership fees and all costs related to the CAMS exam.

The participants will have to pay their contribution fees / flight tickets / some meals such as dinners on seminar days, lunches and dinners during the weekend / telephone, Internet, pay-TV, additional services in the hotel / the transportation for their personal needs.

The people interested in this programme are kindly requested to fill in the attached application form and send it back to ATTF official contact in their country (through which they received the present invitation) **by May 25, 2010.**



This seminar will be a unique opportunity for the participants to meet, exchange views and experience among themselves. And for those who will get the ACAMS certification, it will no doubt be a fantastic asset for their future career!

Yours Sincerely,

Stéphanie SOUFFLET
Projects Officer

Josée THYES
Director Administration &
National Programmes

Appendices by e-mail:

- *organisation sheet and content of the first session*
- *tentative programme*
- *ATTF application form*
- *ACAMS eligibility form*

* Details regarding the financial conditions:

- The Luxembourg "Fond de Lutte" will pay for the experts fees and management fees / the accommodation (night and breakfast) / the lunches on seminar days / the closing dinner / the visit of the city / the visit of the country including the lunch / the transportation (by taxi, private or public bus) within the framework of the programme (from and to the airport).
- The participants will have to pay their contribution / their flight tickets / some meals such as dinners on seminar days, lunches and dinners during the weekend / telephone, Internet, pay-TV, additional services in the hotel / the transportation for their personal needs.